

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 18<sup>th</sup> October 2023 commencing at 7.30pm for the purpose of transacting the following business**

*Anthea Cass*

Clerk to the Council 11<sup>th</sup> October 2023

**AGENDA**

**Members of the public are warmly welcomed.**

**23.1 Apologies for absence**

**23.2 Declarations of interests** in items on the agenda.

**23.3 Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

**23.4 Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

**23/02839/APP** | Householder application for side timber shed (retrospective) | 44 Merton Close Aylesbury Buckinghamshire HP18 0ZN

**Full details:** [23/02839/APP | Householder application for side timber shed \(retrospective\) | 44 Merton Close Aylesbury Buckinghamshire HP18 0ZN \(aylesburyvaldc.gov.uk\)](#)

**23.5** To agree the Minutes of the Parish Council meeting held on 20<sup>th</sup> September 2023.

**23.6 Land & facilities**

**Roman Park & Village Hall**

Update on disabled parking spaces.

Kiosk

**Allotments**

Update

**Park inspections and repairs**

Update – annual inspection

**23.7 Finance**

23.7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

23.7.2 To agree the accounts to end September as circulated.

**23.8 Review/ratify policies as circulated to councillors.**

Document Retention

Finance and Procurement

Gifts & Hospitality (Anti Bribery) Policy

**23.9 Community Grant Application**

Trivani grant application for consideration – previously circulated.

**23.10 Events**

Christmas – afternoon tea, Santa’s Grotto and Float

**23.11 Highways & transport**

MVAS & Sentinel.

**23.12 Meetings & matters of report**

**23.13 Dates of next Parish Council Meeting**

Wednesday 15<sup>h</sup> November 2023.